

Republic of the Philippines
Department of the Interior and Local Government
NATIONAL POLICE COMMISSION
Makati City

MEMORANDUM CIRCULAR NO. 2007-003

**AMENDING MEMORANDUM CIRCULARS NO. 98-03 AND 98-012 RELATIVE TO
THE GRANT OF SPECIAL PROMOTION TO PNP UNIFORMED PERSONNEL**

WHEREAS, Section 33(b) of R. A. No. 8551 provides that any uniformed member of the PNP who has exhibited acts of conspicuous courage and gallantry at the risk of his/her life above and beyond the call of duty, shall be promoted to the next higher rank: *Provided*, That such acts shall be validated by the Commission based on the established criteria;

WHEREAS, pursuant to the above provision of the law, the Commission issued Memorandum Circular No. 98-012 dated September 15, 1998 prescribing the criteria governing the grant of Special Promotion to PNP members.

WHEREAS, there is a need to amend these criteria to make them more responsive to the present needs of the police service and enable the Special Promotions Board of the PNP to evaluate properly and objectively all applications for special promotion.

NOW, THEREFORE, this Commission, in the exercise of its constitutionally mandated authority of administrative supervision and control over the PNP, **HAS RESOLVED TO AMEND, AS IT HEREBY AMENDS**, Napolcom Memorandum Circulars 98-03 and 98-012 and accordingly prescribes the following criteria in the grant of Special Promotion to PNP uniformed personnel:

1). The acts of conspicuous gallantry and courage cited in the recommendation for special promotion must be:

- a. A deed of personal bravery and self-sacrifice above and beyond the call of duty of a PNP uniformed personnel so conspicuous as to distinguish himself clearly over and above his comrades in the performance of more than ordinary hazardous service, such as; but not limited to the following circumstances:

- (a.1) Overwhelming number of enemies and firepower capability as against the strength of PNP operatives and their firepower capability;
 - (a.2) Infiltration and penetration of the safehouses and hideouts of organized crime syndicates like kidnapping, drugs, carnapping, hijacking and terrorism;
 - (a.3) Shoot-outs in robbery/hold-up incidents inside public utility vehicles;
 - (a.4) Conduct of rescue/disaster operations that resulted in the saving of lives and properties.
- b. An act of heroism exhibited in the face of an armed enemy or in the conduct of rescue/disaster operations resulting in the loss of life (Posthumous promotions).

2). To be fully effective, the grant of special promotion should be timely. It is highly enjoined that a recommendation be coursed through proper channels, acted upon immediately and transmitted/submitted to the Commission within one (1) year from the time of occurrence of the accomplishments.

The concerned police office shall have a period of nine (9) months within which to submit their recommendation for special promotion to the SPADB, NHQ after which the latter shall forward the same within three (3) months from receipt thereof to the Commission.

Failure to comply with the prescriptive period will result in the disapproval of the recommendation for promotion. If circumstances preclude submission of a completely documented recommendation, the application may be submitted with the information that additional data/information are to be submitted later.

3). Recommendations must be based upon the affidavits of two (2) responsible persons who are eyewitnesses to the deed or act cited. The specific act of heroism must be described in detail and must be attested by at least two (2) eyewitnesses in the engagement. The written statements narrating the facts should be under oath.

In cases where no eyewitness could attest to the heroic act in question, the testimonies of their immediate superior officers may be admitted in evidence. Under such circumstances, the testimonies shall be subjected to careful scrutiny by the Special Promotion Board.

4). In the evaluation and grant of special promotion, the qualification standards of education, eligibility, training and experience as prescribed under Napolcom MC 98-003 dated January 9, 1998 are deemed waived for PNCOs.

For special promotion granted to PCO ranks, only the experience qualification is waived. In case any or all of the three other qualification standard requirements is/are lacking, the promotion shall be in temporary status

In no case shall a PNP personnel holding temporary appointment be eligible for special promotion.

5). The effectivity date of special promotion shall be the date the heroic deed was performed.

6). Only operational accomplishments shall merit special promotion.

7). If the application for meritorious promotion is disapproved by the Commission, the recommendee may file a motion for reconsideration within fifteen (15) days upon receipt of the resolution. No subsequent motion for reconsideration shall be allowed.

All Napolcom issuances inconsistent with the foregoing are hereby modified or repealed accordingly.

Adopted this 28th day of MAY in the Year Two Thousand and Seven in Makati City, Philippines.



RONALDO V. PUNO
Secretary DILG and Chairman NAPOLCOM



LINDA L. MALENAB-HORNILLA
Officer-in-Charge



CELIA SANIDAD-LEONES
Commissioner

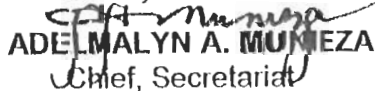


MIGUEL G. CORONEL
Commissioner



OSCAR C. CALDERON
Commissioner

Attested by:



ADELMALYN A. MUNIEZA
Chief, Secretariat