

Republic of the Philippines
Department of the Interior & Local Government
NATIONAL POLICE COMMISSION
Makati City

MEMORANDUM CIRCULAR NO. 2005-001

REVISING THE SCHEDULE OF FEES TO BE GRANTED TO NAPOLCOM SCHOLARS OR GRANTEEES, AMENDING FOR THIS PURPOSE MEMORANDUM CIRCULAR NO. 95-011, AS AMENDED AND FOR OTHER PURPOSES

WHEREAS, Napolcom Memorandum Circular No. 95-011, dated May 25, 1995 prescribes the rules and regulations governing the implementation of the Napolcom Scholarship Program under Republic Act No. 6963 for surviving children of deceased and/or permanently incapacitated PNP personnel, including the schedule of tuition and miscellaneous fees;

WHEREAS, on February 26, 1998 Memorandum Circular No. 98-06 was issued by the Commission decentralizing this function to its regional offices and integrating and increasing the miscellaneous and tuition fees of each Scholar;

WHEREAS, the Commission for the past years has been experiencing financial difficulties in meeting its obligations in either paying or reimbursing the tuition fees and miscellaneous school expenses due to the dwindling of funds remitted to it by the PNP;

WHEREAS, in order to ease the present financial constraint and for the Commission to effectively continue its mandated duty under the law to provide scholarship benefits to its scholars/grantees, there is a need to revise the existing Napolcom issuance relative thereto;

NOW, THEREFORE, this Commission, as Administrator of the Scholarship Program for surviving children of deceased and/or permanently incapacitated PNP personnel pursuant to Republic Act No. 6963, has resolved to revise, as it hereby revises the schedule of fees to be granted to Napolcom Scholars, amending for this purpose the pertinent provisions of Memorandum Circular No. 95-011, as amended by Memorandum Circular No. 98-06, to wit;

SECTION 1. Schedule of Tuition Fees and Miscellaneous School Expenses - Award of financial scholarship benefits for tuition fees and miscellaneous expenses to a Napolcom Scholar shall be paid direct to the school in which he is enrolled or reimbursed to said scholar by this Commission upon presentation of his approved enrollment or registration form and official receipt of payment which shall not exceed the following amounts:

1. P8,000.00 for elementary scholar per school year
2. P11,000.00 for high school scholar per school year
3. P 9,000.00 for vocational scholar per semester
4. P14,000.00 for college scholar per semester.

SEC. 2. Required Weighted Average - A Napolcom Scholar shall always strive for excellence. As such, he shall, during a specified semester or school year, maintain an average academic grades as follows:

- a. For college level 2.75 or 80% per semester
- b. For vocational level 2.75 or 80% per semester
- c. For high school level 80% (or its equivalent) per school year
- d. For elementary level 80% (or its equivalent) per school year

The Grantee shall submit to the regional office of the Commission every end of the semester or school year, as the case may be, a report of his/her studies containing, among others, the following:

- a. subjects completed with the corresponding grades and weight in units for college or vocational scholars or earned grades for elementary and high school scholars;
- b. Other details pertinent to the scholarship, which the Commission should know or may require from time to time.

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SEC. 3. Limitations - The Grant shall not apply to pre-school and to post graduate courses.

Additionally, a Grantee shall always take full load units as prescribed by the course every semester or specified curriculum period.

SEC. 4. A Scholarship Grant may be forfeited or terminated in any of the following grounds:

1. Failure of the Grantee to maintain the required weighted average per semester or school year;
2. Scholarship grant is not availed of by the Grantee within a period of one (1) semester for college and within a period of one (1) school year for elementary or high school;
3. Grantee obtains a failing grade in any of the subjects to which he/she is enrolled, and upon re-enrollment in the same fails again;
4. Grantee, after investigation, is found to be drug dependent or user or involved in any illegal or immoral activity or expelled from school for valid cause.

As regards ground number 3, the expenses for the re-enrollment of the failed subject/s shall be shouldered by the Grantee.

SEC. 5 - Period for Processing of Scholarship Claims - Napolcom Regional Offices must assist the applicants in the expeditious payment or reimbursement of their tuition and miscellaneous fees which shall be completed within a period of two (2) days from receipt of the application, and shall transmit the approved application within the same period to the Central Office for the processing of the initial payment or reimbursement, as the case may be.

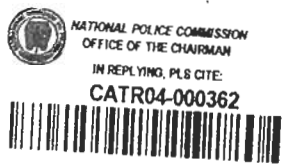
The Regional Director shall monitor the strict implementation of the Scholarship Program with the end in view of ensuring that all recipients of the Grant be successful professionals.

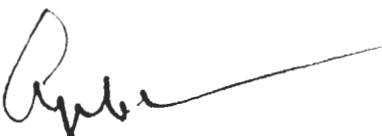
SEC. 6 – Administrative Sanction. – The Grantee or his guardian or representative who commits fraud, collusion, falsification, misrepresentation or any other kind of anomaly for the purpose of securing entitlement to the benefits set forth under RA No. 6963 and its implementing rules shall be subject to criminal and administrative prosecution, including the revocation of the Scholarship Grant.


SEC. 7. Repealing Clause - All Issuances contrary to or inconsistent with this Circular are hereby repealed or modified accordingly.

SEC. 8. Effectivity - This Memorandum Circular shall take effect immediately.

APPROVED, this 11th day of **JANUARY** 200**5**, in Makati City, Philippines.




ANGELO T. REYES
Chairman


IMELDA M. CRISOL-ROCES
Commissioner
Vice-Chairperson & Executive Officer


LINDA L. MALENAB-HORNILLA
Commissioner


CELIA SANIDAD-LEONES
Commissioner

MIGUEL G. CORONEL - on leave
Commissioner


EDGAR B. AGLIPAY
Commissioner

Attested by:


ADELMALYN A. MUNIEZA
Board Secretary