

Republic of the Philippines  
Department of the Interior and Local Government  
NATIONAL POLICE COMMISSION  
Makati City

MEMORANDUM CIRCULAR NO. 2000-008

**PROVIDING THE GENERAL GUIDELINES GOVERNING THE DETAIL OF  
PNP PERSONNEL AS PROTECTIVE SECURITY**

WHEREAS, Section 24(a) of Republic Act No. 6975 as amended mandates that the Philippine National Police shall, among others, "enforce all laws and ordinances relative to the protection of lives and properties";

WHEREAS, Section 35(b)(3) of the same law states that "the Police Security Unit shall provide security for government officials, visiting dignitaries and private individuals authorized to be given protection";

NOW, THEREFORE, the Commission in the exercise of its power to administer and control the PNP under Section 6, Article XVI of the 1987 Constitution, in relation to Section 14 of Republic Act No. 6975 as amended by Section 5 of R. A. No. 8551 has resolved to adopt and promulgate, as it hereby adopts and promulgates, the following guidelines:

*Section 1. When Protective Security May Be Authorized.* As a matter of policy, no uniformed personnel of the PNP shall be detailed as protective security except in highly exceptional cases and under the following conditions:

- a. That the applicant requesting for security is under actual threat/s of death and/or physical harm;
- b. That the threat/s, after due evaluation, is assessed to be imminent or highly possible of accomplishment;
- c. That the security may be withdrawn any time when the demands of the PNP so require even before the expiration of the detail;

*Section 2. Request for Protective Security Detail.* The request for protective security shall be made in writing to the C, PNP stating therein in detail the existence of threat/s to justify the grant thereof.

However, the Chief, PNP in the exigency of the service shall detail protective security personnel for the following personages even in the absence of a written request:

- a. The President of the Republic of the Philippines
- b. The Vice-President of the Republic of the Philippines
- c. President of the Senate
- d. The Speaker of the House of Representatives
- e. The Chief Justice of the Supreme Court
- f. The Secretary of National Defense
- g. The Secretary of the Interior and Local Government

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*Section 3. Threat Assessment and Evaluation.* The power to evaluate or assess the existence of threat/s is lodged with the Chief, PNP or his duly authorized representative.

*Section 4. Authority to Detail Protective Security.* The Chief, PNP or his duly authorized representative is vested with the authority to detail protective security for a period not exceeding one (1) month.

Where the period of protective security exceeds one (1) month but not more than six (6) months, the authority to detail protective security is lodged with the Chairman of the Commission upon prior recommendation of the Chief, PNP with the exception of paragraph 2, Section 2 hereof.


The protective security of local executives from the level of the provincial governors down to the lowest elective officials shall be acted upon by the Chief, PNP with prior recommendation from the respective PNP Provincial or Regional Directors; *Provided*, That, the number of PNP personnel detailed for protective security must not exceed five percent (5%) of the total strength of the said police offices.

*Section 5. Limitations In The Grant of Protective Security.* The following limitations shall be observed in the detail of protective security:

- a. Only PNP personnel with the rank of PO1 to SPO3 shall be detailed for protective security. Police Commissioned Officers may be detailed as protective security only upon the approval of the Chairman, NAPOLCOM / SILG.
- b. Their duties shall be confined to protective functions and do not include the use of security detail:
  1. as security guard, gatekeeper, family driver, errand boy and other similar utility tasks;
  2. as employees in the VIP's business establishments; and
  3. as an instrument to harass or intimidate other people.
- c. The detailed PNP member is proscribed from <sup>going</sup> with the VIP on a trip outside the country. In such cases, the security detail shall report back to his/her mother unit within 48 (forty-eight) hours from the time of departure.

*Section 6. Requirements For Protective Security Personnel.* The protective security personnel:

- a. Must not have a pending criminal and/or administrative case;
- b. Must be trained in VIP Security and Protection Course;
- c. Must observe proper decorum in the performance of his/her duties;
- d. Must wear the prescribed uniform at all times, except when the occasion so warrants;
- e. Must be required to report to his/her mother unit every 15 days for accounting, mission reorientation and inspection of equipment; and
- f. Must submit every end of the month to his mother unit a periodic threat assessment/evaluation report.

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All NAPOLCOM issuances inconsistent with the foregoing are hereby modified or repealed accordingly.

This Memorandum Circular shall take effect immediately.

ADOPTED this 29<sup>th</sup> day of August in the Year Two Thousand in Makati City.

  
ALFREDO S. LIM

Chairman, NAPOLCOM

  
LEO S. MAGAHUM

Commissioner

Vice Chairman and Executive Officer

  
ROMEO L. CAIRME

Commissioner

  
CLEOFE M. FACTORAN

Commissioner

  
PANTITO M. TACSON

Commissioner

Attested:

REYNALDO JD CUADERNO

Deputy Executive Director IV