PNP EXAMINATION ANNOUNCEMENT

The National Police Commission, pursuant to its constitutional mandate to administer and control the Philippine National Police (PNP), will conduct nationwide the

PNP PROMOTIONAL EXAMINATIONS

for the following categories:

POLICE OFFICER 1st Class Examination
POLICE OFFICER 2nd Class Examination
POLICE OFFICER 3rd Class Examination
POLICE OFFICER 4th Class Examination

on

OCTOBER 27, 2019

The PROMOTIONAL EXAMINATIONS are open exclusively to all qualified uniformed members of the PNP who meet the minimum qualification standards for examination in terms of rank and eligibility as provided herein. Those who pass the promotional examinations shall be conferred eligibilities appropriate for promotion to the ranks corresponding to the examination’s Eligibility Rank Coverage (ERC).

The eligibilities acquired through the Promotional Examinations are those required for promotion of PNP uniformed personnel, as prescribed under Sec. 30 of Republic Act No. 6975, as amended by Republic Act No. 8551.

READ THE INSTRUCTIONS CAREFULLY.
DO NOT APPLY IF YOU ARE NOT QUALIFIED.

I. Examination Date: OCTOBER 27, 2019

II. Period of On-line Application Scheduling : July 29 - August 2, 2019 for Police Officer 4th Class Exam
August 5 - 9, 2019 for Police Officer 3rd Class, Officer 2nd Class and Officer 1st Class Exams

(Note: Website is available at 12 NN on July 29, 2019 onwards for Police Officer 4th Class Exam; and August 5, 2019 for Police Officer 3rd Class, Police Officer 2nd Class and Police Officer 1st Class Exams.

III. Period of Filing of Application: August 19 - September 13, 2019

THE NAPOLCOM UTILIZES THE ON-LINE EXAMINATION APPLICATION SCHEDULING SYSTEM (OLEASS) FOR THE SCHEDULING OF THE FILING OF APPLICATIONS FOR THE PNP ENTRANCE AND PROMOTIONAL EXAMINATIONS.

ONLY APPLICANTS WITH CONFIRMED SCHEDULED APPOINTMENTS WITH REFERENCE NUMBER SHALL BE ENTERTAINED.

IN VIEW OF RESOURCE CONSTRAINTS, THE REGIONAL OFFICE RESERVES THE RIGHT TO LIMIT THE NUMBER OF EXAMINEES IT WILL ACCOMMODATE. ACCEPTANCE OF APPLICATIONS SHALL BE ON A "FIRST-COME, FIRST-SERVED" BASIS AND, UPON DUE NOTICE, MAY BE STOPPED EVEN AHEAD OF THE DEADLINE.
IV. TEST CENTERS

<table>
<thead>
<tr>
<th>REGION</th>
<th>EXAM CENTER</th>
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<tbody>
<tr>
<td>Reg. 1</td>
<td>San Fernando City, La Union</td>
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<td>Reg. 2</td>
<td>Tuguegarao City</td>
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<td>Reg. 3</td>
<td>Angeles City, Pampanga</td>
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<td>Reg. 4A</td>
<td>Cabuyao City</td>
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<td>MIMAROPA</td>
<td>Guinobatan, Albay</td>
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<td>Reg. 5</td>
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<td>Butuan City</td>
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<td>Cotabato City</td>
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<td>Makati City</td>
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V. HOW TO GET AN APPOINTMENT SCHEDULE FOR FILING OF APPLICATION TO TAKE THE PNP PROMOTIONAL EXAMINATIONS

1. Applicant logs in on the NAPOLCOM official website www.napolcom.gov.ph, clicks on the ON-LINE EXAMINATION APPLICATION SCHEDULING SYSTEM or logs in directly to www.napolcom-oleass.com and fills out the mandatory fields, as follows:

   Examination Title
   Present Rank
   Last Name
   First Name/s
   Extension Name (Jr., III., etc.)
   Middle Name
   Email Address
   Cellphone No.
   Date of Birth
   Unit Assignment

2. Applicant clicks SUBMIT after filling out the mandatory fields. A CONFIRMATION MESSAGE will appear if registration was successful. If not, the process should be repeated.

3. Applicant clicks the PRINT CONFIRMATION LETTER button displayed on the screen to print his/her Confirmation Letter which will reflect the applicant’s Examination Center, Examination Title, Schedule, Reference No., Place of Processing, Requirements and the date to access and fill-out the on-line examination application form thru the Query Module of the OLEASS.

4. The printout of the filled-out application form, together with the Confirmation Letter, shall be presented by the applicant to the Regional Office on his/her scheduled date for filing the application.

NOTE: The Examination Center where the applicant shall take the Promotional Examination is automatically assigned by the computer system based on the unit/assignment address provided by the police applicant.

IMPORTANT

Applicant must be at the NAPOLCOM Regional Office on his/her scheduled appointment date with all the requirements.

VI. WHERE TO GET APPLICATION FORMS AND INDEX CARDS

Application Form (PAS-QFM-QOP15-02) and Index Cards can be obtained for **FREE** at any NAPOLCOM Regional Office nationwide, or may be downloaded from the NAPOLCOM website at www.napolcom.gov.ph. These may also be **REPRODUCED** using the original size of the Application Form and Index Card.
VII. HOW TO FILE AN APPLICATION

An applicant should present his/her printed-out application form, together with all the required supporting documents, on his/her scheduled appointment date at the NAPOLCOM Regional Office where he/she will take the examination. APPLICATIONS RECEIVED THRU POSTAL MAIL or COURIER SERVICE (LBC, DHL, etc.) WILL NOT BE PROCESSED.

VIII. WHAT TO BRING WHEN FILING AN APPLICATION

1. Printout of Confirmation Letter with corresponding reference number confirming the scheduled appointment
2. Printout of Filled-out Application Form (PAS-QFM-QOP15-02) and Index Card, duly accomplished by the applicant and two (2) recent and identical 1” x 1” ID pictures (in color) with white background and complete name tag (indicate rank before the first, middle and last name)
3. Police Examination Fees: Four Hundred Pesos (₱400.00) for Police Officer 4th Class Exam, Four Hundred Fifty Pesos (₱450.00) for Police Officer 3rd Class Exam, Five Hundred Pesos (₱500.00) for Police Officer 2nd Class Exam and Six Hundred Pesos (₱600.00) for Police Officer 1st Class Exam.

NO OTHER FEES SHALL BE COLLECTED

4. One (1) legal-size window envelope with Twenty Pesos (₱20.00) worth of mailing stamps
5. Certified True Copy of Attested Appointment, Plantilla Appointment or PNP Absorption Order
6. Certificate of Eligibility or Report of Rating/Certification issued by the NAPOLCOM Central Office, CSC Certificate of Eligibility and/or PRC Board Certificate.

An examinee who fails in an examination, or after being admitted to take said examination, fails to take it for one reason or another, need not resubmit the requirements in the event he/she applies to take the same examination in the same examination center. In such cases, the applicant will only have to:
   (a) submit the ADMISSION SLIP of the last examination applied for;
   (b) fill out a new application form and index card with ID pictures; and,
   (c) pay the examination fee.

IX. NOTIFICATION OF EXAMINATION

A qualified applicant shall be issued a Notice of Admission (NOA) on the day he/she files his/her application for the examination. However, to confirm the status of said application, he/she may verify from the NAPOLCOM Regional Office where said application was filed.

X. EXAMINATION COVERAGE

The three-hour examination consists of objective-type/multiple choice items for Police Officer 4th Class examination, Police Officer 3rd Class examination, Police Officer 2nd Class examination and Police Officer 1st Class examinations. The Police Officer 2nd Class and Police Officer 1st Class examinations also have essay test items. The following constitute the subject coverage:

<table>
<thead>
<tr>
<th>EXAMINATION TITLE</th>
<th>SUBJECT AREA</th>
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</thead>
<tbody>
<tr>
<td>Police Officer 4th Class and Police Officer 3rd Class Examinations</td>
<td>(Multiple-Choice Items) I. General Information II. Police Administration III. Police Operations IV. Police Customs and Traditions / Values and Ethical Standards / Uprightness</td>
</tr>
<tr>
<td>Police Officer 2nd Class Examination</td>
<td>Part I (Multiple-Choice Items) I. General Information II. Police Administration III. Police Operations IV. Police Customs and Traditions / Values and Ethical Standards / Uprightness Part II. (Essay)</td>
</tr>
</tbody>
</table>
Part I (Multiple-Choice items)
I. General Information
II. Police Administration
III. Police Operations
IV. Police Customs and Traditions / Values and Ethical Standards / Uprightness

Part II. (Essay)

PNP PROMOTIONAL EXAMINATION COVERAGE:

General Information
- Current Events (national and international events and developments)
- Philippine Constitution
- Philippine History and History of the PNP (Significant Events, People and Places)
- Application of the Philippine Criminal Justice System
- Social Awareness
- Grammar Analysis

Police Administration
- Organizational Structure (Line of Authority)
- Personnel Policies and Procedures
- Disciplinary Machinery
- Complaints and Grievance Procedures (Basic Knowledge)
- Morale and Welfare
- Data Analysis
- Local Chief Executives Powers (vis-à-vis Police)
- NAPOLCOM vis-à-vis Police
- Civil Service Rules and Regulations
- Community and Service Oriented Policing (NAPOLCOM Res. No. 2015-342)
- Drills and ceremonies

Police Operations
- Police Operational Procedures (POP dated December 2013)
- Managing Police / Patrol Operations
- Traffic Management
- Laws and Jurisprudence related to police work

Values and Ethical Standards
- PNP Code of Ethical Standards / Protocols / Social Usage
- RA 6713 / RA 3019
- RA 9485 / Citizen’s Charter / Quality Service Lane
- Gender and Development
- PGS / PNP P.A.T.R.O.L Plan 2030
- Uprightness

XI. WHAT TO WEAR ON EXAMINATION DAY

GOA TYPE B (in field cap, no awards/medals, only accoutrements) or PATROL SHIRT.
EXAMINEES NOT WEARING THE PRESCRIBED ATTIRE SHALL NOT BE ALLOWED ENTRY IN THE EXAMINATION CENTER.

XII. WHAT TO BRING DURING THE EXAMINATION

1. Notice of Admission
2. Pencil No. 2 and black ballpen (for Essay test)
3. Two (2) valid identification cards with picture and signature
XIV. NOTIFICATION OF RESULTS:

The Nationwide List of Successful Examinees will be posted at the NAPOLCOM One-Stop Shop (NOSS), 7th Floor, DILG-NAPOLCOM Center, NAPOLCOM Building, EDSA corner Quezon Avenue, West Triangle, Quezon City and at the NAPOLCOM website. Similarly, said List will be posted in ALL NAPOLCOM Regional Offices.

Examinees may also log on the NAPOLCOM website at www.napolcom.gov.ph.

EXAMINATION RESULTS – Report of Rating (failed examinees) and Certificate of Eligibility (successful examinees) will be mailed to the examinee’s mailing address. An examinee who passed the examination but did not receive his/her Certificate of Eligibility may request for the issuance of a certification from the NAPOLCOM Central Office, upon payment of One Hundred Fifty Pesos (P150.00). For requests sent through postal mail or courier service, payment shall be in money order form payable to the National Police Commission, DILG-NAPOLCOM Center, NAPOLCOM Building, EDSA corner Quezon Avenue, West Triangle, Quezon City 1104.

XV. ADDITIONAL INFORMATION:

It is understood that all data written by the applicant on the Application Form and Index Card, including information contained in the required submitted documents are considered TRUE AND CORRECT and shall be treated as official data. AN APPLICANT’S QUALIFICATIONS ARE SUBJECT TO FINAL REVIEW AND VERIFICATION BY THE EXAMINING DIVISION, PERSONNEL AND ADMINISTRATIVE SERVICE (PAS), NAPOLCOM CENTRAL OFFICE. AN APPLICANT MAY BE REQUIRED TO PRESENT ADDITIONAL DOCUMENTS, IF DEEMED NECESSARY. THE EXAMINATION RESULT OF AN EXAMINEE SHALL BE CANCELLED/INVALIDATED IF IT IS ESTABLISHED THAT HE/SHE DOES NOT QUALIFY FOR THE EXAMINATION.

THE NATIONAL POLICE COMMISSION HAS A COMPUTER SYSTEM THAT KEEPS TRACK OF THE ANSWER PATTERNS OF EXAMINEES. IF TWO OR MORE EXAMINEES SHOW A HIGH PERCENTAGE OF SIMILAR ANSWER PATTERNS, THEIR EXAMINATION RESULT SHALL BE INVALIDATED.
WARNING

- The examination results of examinees involved in acts of cheating such as, but not limited to the following, shall be invalidated:
  a. Impersonation;
  b. Use of codigo or crib sheets;
  c. Tampering with exam records;
  d. Collusion of whatever nature between examinees and examination personnel;
  e. Examination number switching;
  f. Such other acts of similar nature that facilitate the passing of examination; and
  g. Results declared by the Commission, thru Examining Division, PAS, as statistically improbable.

The aforesaid examinees shall be permanently barred from taking NAPOLCOM Examinations.

- In the event that these anomalous acts were committed by a police officer, he/she shall be charged with dishonesty and, if found guilty, be meted the penalty of dismissal from the service.

- Individuals who are found to have used fake NAPOLCOM eligibility for their entry into the police service shall likewise be permanently barred from taking future NAPOLCOM examinations.

- Police service eligibility obtained through anomalous practices shall be nullified.

(NAPOLCOM Memorandum Circular No. 2013-007, dated October 30, 2013)

CONFIDENTIAL REPORT ON EXAMINATION-RELATED ILLEGAL ACTIVITIES
MAY BE REPORTED TO:

Examing Division, Personnel and Administrative Service
NATIONAL POLICE COMMISSION
DILG-NAPOLCOM Center, NAPOLCOM Building
EDSA cor Quezon Avenue, West Triangle, Quezon City 1104
Telephone Nos.: (02) 899-00-85 and (02) 403-25-88
or
AT ANY NAPOLCOM REGIONAL OFFICE
<table>
<thead>
<tr>
<th><strong>EXAMINATION TITLE (ERC)</strong></th>
<th><strong>RANK</strong></th>
<th><strong>REQUIREMENTS</strong></th>
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</thead>
<tbody>
<tr>
<td>Police Officer 4th Class Exam (Police Corporal to Police Staff Sergeant)</td>
<td>Patrolman / Patrolwoman (Permanent)</td>
<td>a. Latest Attested Appointment, Plantilla Appointment or Absorption Order</td>
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<td>Police Corporal (Permanent/Temporary)</td>
<td>b. Report of Rating or Certification of any of the following eligibilities:</td>
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<tr>
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<td>Police Staff Sergeant (Temporary)</td>
<td>b.1 Testimonial (Board Res. 04 / NAPOLCOM Res. 91-20/98-037)</td>
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<td>b.2 PNP Entrance (1998 onwards)</td>
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<td>b.3 PO II (1991)</td>
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<td>b.4 Career Service Professional</td>
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<td>b.5 CSC Police Officer (July 1998 and onwards)</td>
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<td>b.6 RA 1080/6506</td>
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<td>b.7 PD 907</td>
</tr>
<tr>
<td>Police Officer 3rd Class Exam (Police Master Sergeant to Police Executive Master Sergeant)</td>
<td>Patrolman / Patrolwoman, Police Corporal (Permanent)</td>
<td>a. Latest Attested Appointment, Plantilla Appointment or Absorption Order</td>
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<td>b. Report of Rating or Certification of any of the following eligibilities:</td>
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<td></td>
<td>b.1 Police Officer (1992 onwards)</td>
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<tr>
<td></td>
<td></td>
<td>b.2 PO III/SPO1/SPO2/SPO3 (1991)</td>
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<tr>
<td></td>
<td></td>
<td>b.3 Career Service Professional</td>
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<tr>
<td></td>
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<td>b.4 CSC Police Officer (July 1998 onwards)</td>
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<tr>
<td></td>
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<td>b.5 RA 1080 (except Bar; appointed before March 2008)</td>
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<tr>
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<td>b.6 RA 6506</td>
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<td>b.7 PD 907</td>
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<tr>
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<td>REQUIREMENTS</td>
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</tbody>
</table>
| Police Officer 3rd Class (Police Master Sergeant to Police Executive Master Sergeant) | Police Staff Sergeant (Permanent)  
Police Master Sergeant, Police Senior Master Sergeant, Police Chief Master Sergeant (Permanent/Temporary*)  
Police Executive Master Sergeant (Temporary*) | c. Latest Attested Appointment, Plantilla Appointment or Absorption Order  
d. Report of Rating or Certification of any of the following eligibilities:  
d.1 Testimonial (Board Res. 04/ NAPOLCOM Res. 91-20/ 98-037)  
d.2 Police Officer (1992 onwards)  
d.3 PO III/SPO1/SPO2/SPO3 (1991)  
d.4 Career Service Professional  
d.5 CSC Police Officer (July 1998 onwards)  
d.6 RA 1080/6506  
d.7 PD 907 |
| Police Officer 2nd Class (Police Lieutenant to Police Captain) | Police Master Sergeant, Police Senior Master Sergeant, Police Chief Master Sergeant (Permanent)  
Police Executive Master Sergeant (Permanent)  
Police Lieutenant (Permanent/Temporary*)  
Police Captain (Temporary*) | a. Senior Police Officer (1992 onwards)  
b. PO 3rd Class  
c. Latest Attested Appointment, Plantilla Appointment or Absorption Order  
d. Report of Rating or Certification of any of the following eligibilities:  
c.1 Testimonial (Board Res. 04 / MC 96-008)  
c.2 Senior Police Officer (1992 onwards)  
c.3 SPO4/Police Inspector (1991)  
c.4 Career Service Professional  
c.5 CSC Police Officer (July 1998 onwards)  
c.6 RA 1080/6506  
c.7 PD 907 |
<table>
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<tr>
<th>EXAMINATION TITLE (ERC)</th>
<th>RANK</th>
<th>REQUIREMENTS</th>
</tr>
</thead>
</table>
| Police Officer 1st Class (For Police Major and Police Lieutenant Colonel) | Police Captain (Permanent) | a. PO 2nd Class  
b. Police Inspector (1992 onwards) |
| | Police Captain (Permanent) | c. Latest Attested Appointment, Plantilla Appointment or Absorption Order |
| | Police Major (Permanent) | d. Report of Rating or Certification of any of the following eligibilities: |
| | Police Lieutenant Colonel (Temporary) | d.1. Testimonial (Board Res. 04 / MC 96-006)  
d.2. PO 2nd Class  
d.3. Police Inspector (1992 onwards)  
d.4. Police Senior Inspector / Chief Inspector (1991)  
d.5. Career Service Professional  
d.6. CSC Police Officer (July 1998 onwards)  
d.7. RA 1080/6506  
d.8. PD 907 |

* Temporary for lack of mandatory training

**SPECIAL PROVISIONS:**

For purposes of acquiring the appropriate eligibility for the next rank, police officers who are degree holders with permanent appointments by virtue of rank adjustment, absorption, and / or testimonial eligibility are allowed to take the examination corresponding to the next higher rank provided that, upon appointment / promotion, they possess all the requirements for the rank.

Police Officers I who were appointed in the PNP in permanent status after March 18, 2008 by virtue of RA 1080, except Bar, and PD 907 are only qualified to take the Police Officer 4th Class Examination.

PNP members who entered the police service before March 18, 2008 by virtue of RA 1080, RA 6506, PD 907 and CSC Career Service Professional eligibility are already considered eligible for promotion up to the rank of Police Lieutenant Colonel. However, they may opt to take the corresponding promotional examination appropriate to their present rank.